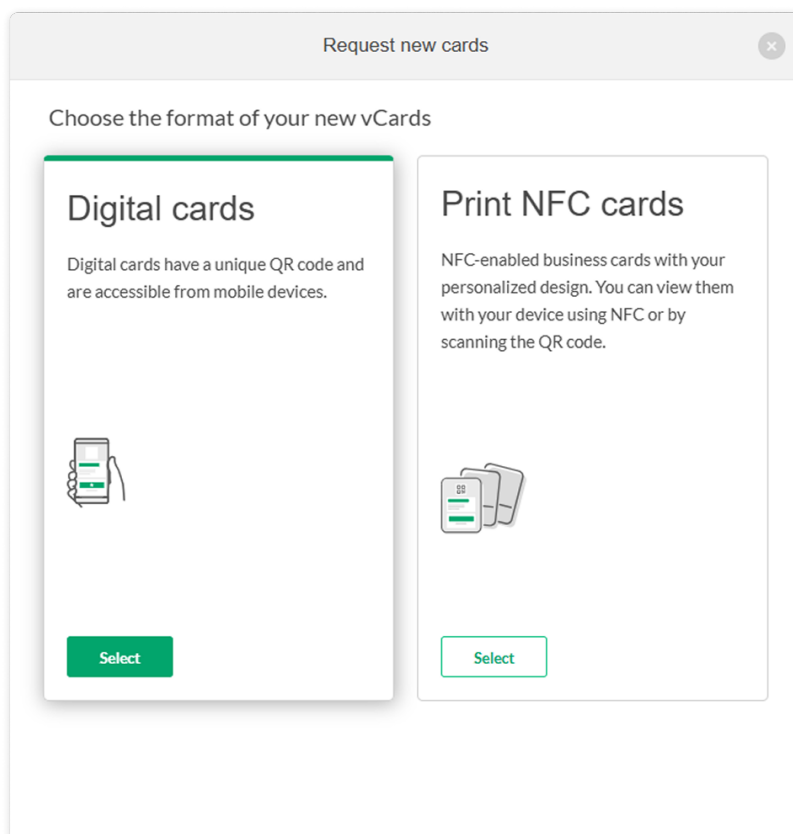
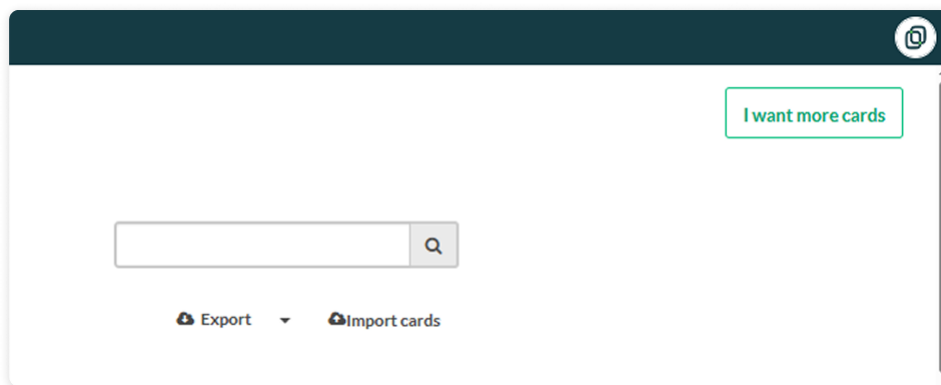


Create new cards using databases


You can complete all the information using a database, use your own or download our template.

1. From the **Cards section**, click the **I want more cards button**, you'll find it in the top left corner.



2. The following panel will open, and we will click on "QR Digital Cards"

< Request new cards ×



Digital cards

Digital cards have a unique QR code and are accessible from mobile devices.

Blank cards

Blank digital cards with no information. You can create as many as you need and then edit them to add information.

Import cards

Import your card information from a CSV file. We'll automatically generate the cards, and you'll have them available for your brand.

3. Now let's **import** the cards from a **database**.

4. The first step is to select **the brand** for the cards.


Import vcards ×

1. Choose a brand for your cards

VCards By TicTAP × ▼

5. We can also drag and drop or select the existing database from a folder.
Keep in mind that the **format must be .CSV**


2. Import labels from CSV

 [Download the template](#) to align the fields on your team cards with those in the CSV file.



Select the **CSV** file to import

6. If you don't have a database, you can download our **template** and fill it in with your data.

 [Download the template](#) to align the fields on your team cards with those in the CSV file.

7. We verify that the file and the brand are correct and proceed to the next step.

Import vcards

1. Import labels from CSV

import-template.csv

68.0 B

2. Choose a brand for your cards

Choose the brand you want to assign the imported cards to. If you want to import cards from different brands, use the "App" column in the CSV/XLS file you upload and leave this selector empty.

VCards By TicTAP

Cancel

Next

8. Now let's check if everything is correct with the **data preview and validation**, we don't want any surprises!

<







Import vcards

×

Change mapping

cards found.

Here's a preview of the data for the first 6 cards to be imported:

Sku	Name	CARGO	CITY	ZIP CODE	DEPARTMENT	Description	ADDRESS	EMAIL
QR-338	 Vcard n9							
QR-339	 Vcard n8							
QR-346	 Vcard n7							
QR-342	 Vcard n6							
QR-337	 Vcard n5							
QR-343	 Vcard n4							

Cancel

Matter

You're good to go!